



WORK ORDER 0001

For _____ Contact _____

Location _____

Phone _____ PO# _____

SERVICES REQUIRED						SERVICES REQUIRED						
AREA /ITEMS	WORK ORDERED	✓	1st Floor	2nd Floor	OTHER	AREA /ITEMS	WORK ORDERED	✓	1st Floor	2nd Floor	OTHER	
SERVICES						BEDROOMS						
Express						Dusting	X					
Deep Clean	X					Under Furniture	X					
Home Electro/Fogger						Light Switches						
Auto Package						Door Knobs						
						FLOORS						
LIGHT DUSTING						Sweep	X					
Ceiling	X					Spot Clean						
Window Sills	X					Mop	X					
Blinds	X					Trash Cans Empty	X					
Baseboards	X					Vacuum	X					
KITCHEN						ADDITIONAL HOME SERVICES						
Counters	X					Carpet Cleaning						
Sinks	X					Tile & Grout	X (within reason)					
Microwave	X					Windows / Interior	X					
Appliance Surface	X					Oven Cleaning	X					
Cabinets	X (washed)					Refrigerator Cleaning	X (top & surface)					
						VEHICLE	Veh-1	Veh-2	Veh-3	Veh-4	Veh-5	Veh-6
BATHROOMS						Sanitize						
Mirror(s)	X					Scent						
Sink(s)	X					Polish						
Toilet	X					Vacuum						
Shower	X											
Walls	X											

Special Instructions / Notes:

Express Clean
 This service takes 2.5-3 hours with 1 or 2 Aussies depending on square footage. It includes a deep clean in up to 3 bathrooms, an express kitchen clean, and an overall vacuum & mop. If time permits, dusting and baseboards also included.

Deep Clean
 This service typically takes 2-3 Aussies between 4 and 6 hours depending on square footage, scope of work ordered, and the condition of the property. The interior of the oven and microwave is included; exterior of refrigerator and dishwasher included. Window blinds & sills included, tracks vacuumed.

Vacancy Cleaning
 Same as deep clean package & additionally includes disassembly and thorough cleaning of the refrigerator.

Payment Debit / Cash /Check # _____		
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.	Tax	
	Total	
Signature _____	Date _____	